

FRIENDS OF NEWTON BLUECOAT SCHOOL

CONSTITUTION

1. The name of the Association shall be “The Friends of Newton Bluecoat School”.
2. The object of the Association is to advance the education of the pupils in the school. In furtherance of this object, the Association may:-
 - a) Develop more extended relationships between the staff, parents and others associated with the school.
 - b) Engage in activities which support the school and advance the education of the pupils who attend.
 - c) Provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the committee in consultation with the Governing Body shall, from time to time, determine.
3. The Association shall be non party political and non sectarian.
4. The Association shall take out Public Liability Insurance and Personal Accident Insurance to cover its meetings, activities, Officers and Committee.
5. The Association may appoint a President.
6. Membership shall consist of all parents and guardians of pupils attending the school, all staff and anyone else who actively desires to further the aims and objectives of the school.
7. The management of the Association shall be vested in a Committee consisting of the following:-

Officers: Chairman, Vice Chairman, Secretary and Treasurer.

One member of staff nominated by the staff.

A maximum of 12 other members.
8. The Officers and Committee shall be elected at the A.G.M. and shall serve until the commencement of the next A.G.M.
9. 33% of members of the Committee including 2 officers shall constitute a quorum.
10. The committee shall have the power to co-opt a maximum of 3 additional members.
11. The Committee may appoint sub-committees as it deems necessary and shall prescribe their function provided that all acts and proceedings of any such sub-committee shall be reported to the Committee as soon as possible and provided that no such sub-committee shall expend funds of the Association otherwise than in accordance with a budget agreed by the Committee.
12. Committee meetings shall be held at least once a term.
13. The Annual General Meeting shall be held before the autumn half term. A minimum of 10 days written notice of the meeting shall be given by the Secretary to each family with children in the school and by notices posted on the notice boards of the Parish.

14. Nominations shall be proposed and seconded by members prior to the A.G.M. or from the floor on the night. Where the number of nominations exceeds places available, a secret ballot will take place.
15. The Committee may fill casual vacancies by co-option until the next A.G.M.
16. The financial year will end on the last day of August. The accounts shall be audited or examined as required by the Charity Commission. As a minimum, the accounts will be independently reviewed. At the A.G.M. the members shall elect a competent individual who is not a member of the Committee, and who is not related to or associated with a member of the committee, to review the accounts and financial records at the end of the financial year, and report to the members at the following A.G.M.
17. Special General Meetings may be called at the written request of a minimum of ten members.
18. Thirty days' notice shall be given of any Special General Meeting.
19. The Treasurer shall be responsible for keeping the account of all income and expenditure and shall present a Financial Report to all Committee meetings, and shall prepare the accounts and financial records for review, examination or audit as required, and shall present the accounts for approval by the members at the A.G.M.
20. Bank accounts shall be operated in the name of the Association and withdrawals shall be made on the signature of the Treasurer and one other of the remaining Officers.
21. Any matter not provided for in the constitution concerning the organisation and activities of the Association shall be dealt with by the Committee whose decision shall be final.
22. No alteration to this Constitution may be made except at the A.G.M. or a Special General Meeting called for this purpose. No amendments or alterations shall be made without prior written permission of the Charity Commission to clauses 2, 22 and 23 and no alteration shall be made which could cause the Association to cease to be a charity in law. Alterations to the Constitution shall receive the assent of two thirds of the members present and voting at an A.G.M. or Special General Meeting.
23. The Association may be dissolved by a resolution presented at a Special General Meeting called for this purpose. The resolution must have the assent of two thirds of those present and voting. Such a resolution may give the instructions for the disposal of any assets remaining after satisfying any outstanding debts and liabilities. These assets shall not be distributed among the members of the Association but will be given to the school for the benefit of the children of the school. In the event of a school closure, these assets will go to the school to which the majority of the children of the closing school will go, in any manner which is charitable in law. If effect cannot be given to this provision, then the assets can be given to some other charitable purpose.

Signed as a true record of the Constitution amendment agreed at the AGM of 13th September 2012

Sara Edwards
Chair

Carol Hayes
Secretary