



NEWTON BLUECOAT
SCHOOL

Outbreak
Management Plan

This plan outlines the procedures and steps that Newton Bluecoat School will implement based on the principles set out in the Contingency framework, which describes how local outbreaks of COVID-19 will be managed.

Measures affecting education may be necessary in some circumstances, for example:

- To help manage a COVID-19 outbreak within a setting
- If there is extremely high prevalence of COVID-19 in the community and other measures have failed to reduce transmission
- As part of a package of measures responding to a Variant of Concern (VoC)

At all times when implementing additional protective measures the school's leaders will follow the advice of the local authority, the Department of Education and Public Health England.

The principles of this management plan is to ensure that every pupil at Newton Bluecoat Infant School receives the quantity and quality of education and care that they would normally receive.

Bubbles

In the event of a local or school outbreak the school will operate class bubbles. Staff and children will be limited to movement around the school and all past COVID prevention measures will be put in place. Hands, Space, Face, Ventilation.

School Day

A staggered start and finish time will be re-introduced to allow for safer entry and departure by all children. Parents will not be allowed on school premises unless in exceptional circumstances. Break times and lunch will also be staggered.

Playground zones will be re-introduced. Class bubbles will operate in isolation and no mixing of bubbles will be allowed.

Face Coverings

At present parents are not required to wear face masks on school grounds, if this changes or becomes compulsory parents will be emailed via the school system. Should the school be advised that face coverings are appropriate in a primary school in communal areas or where large numbers of people gather (e.g. playground at collection times) then the school will inform staff.

Shielding

Shielding can only be introduced by the National government. If it is reinstated then staff who have previously shielded and are advised to do so, will be supported to work from home where possible. If this is a teacher then they will continue to deliver lessons remotely with the support of their in class Teaching Assistant and the Senior Leadership team.

If a pupil needs to shield, then they will be provided with remote learning which is explained later in this document.

School Trips

In the event of a local outbreak, the school will postpone all school trips that involve the use of transport. Where the risk assessment allows then local visits to outside locations would still be permissible as long as it was within a sensible walking distance of the school. If a trip cannot be postponed, then it will be cancelled and parents refunded any contributions that they have made.

Transition Events

Our current transition plans for Reception and Year Six will be altered to reflect the local guidance at the time of the planned event. If transition events in Summer 2 are impacted by a local outbreak, then those events will be delivered at the start of the Autumn term for Reception.

Internal transition events will be risk assessed to decide if teachers and Teaching Assistants should work with their new class or remain with their current bubble. If the risk is deemed too high, then online transition opportunities may be implemented.

Parental Attendance in School

Parents are now allowed into school for meetings. If a local breakout was to occur all on-site parental meeting will not continue until they can be undertaken outside whilst maintaining social distancing. Prospective parents can see the school on the website virtual tour. They will be offered discussions via zoom or the telephone with the head teacher.

School Performances/Assemblies

In the event of a local outbreak all school activities, that may have included a parental audience, will revert to online or recorded. If an event is recorded, then parents/carers will be provided with a copy at the earliest opportunity.

All internal assemblies will be held over zoom and class bubbles will remain in place.

Attendance Restrictions

These will only be considered as a last resort and in consultation with the local authority and Public Health England.

If we advise to limit attendance due to COVID cases our remote learning plans will be re-introduced. If it is a local lockdown all children will attend unless advised otherwise. Staffing issues will be taken into consideration with each year team.

Safeguarding

DSL meetings will increase from one a week to two a week to ensure that all children are monitored every three days. This will also focus on those pupils that are not attending and not engaging with remote learning. Appropriate steps will then be determined and actions agreed and implemented. A designated safeguarding lead (DSL) or deputy DSL will be onsite during the school day to ensure that any safeguarding concerns are

addressed. In the extremely unlikely event both DSLs are not in school, then the Head Teacher (DSL) Deputy head teacher (Deputy DSLs) will be available on the phone. All staff have these numbers and are aware of the procedures to report concerns.

Remote Learning

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our [Remote Learning Plan](#). The school will continue to provide lunch parcels for pupils eligible for free school meals while they are not attending school because of COVID-19 isolation guidelines.

Should we need to restrict attendance then remote learning will be used for all pupils who are not attending the onsite provision. The school will:

- Identify pupils and families that require IT equipment support.
- Provide weekly work which follow the school's long-term curriculum map.
- Provide daily Reading, Writing and Maths lessons and regular zoom support where staffing allows.
- Teachers will maintain an attendance register for all zoom sessions and those pupils who do not attend will be contacted by the school to establish reasons for non-attendance and to offer support.

Attendance of Vulnerable Pupils

Where vulnerable pupils are absent, the school will:

- Follow up with a parent or carer, working with the local authority and social worker to establish the reasons for absence and discuss concerns.
- Encourage the child to attend educational provision and discuss benefits with parents or carers.
- Focus discussions on the welfare of the child, ensuring that they can access appropriate education and support whilst they are at home.
- If a vulnerable child is not attending school and is not engaging with remote learning then the Learning Mentor in conjunction with the senior leadership team will contact parents/carers daily in order to welfare check the children.

After School/Breakfast Club

We will limit access to before and after school activities.

We will communicate who will be eligible to attend once the restrictions are confirmed.